

Botetourt County Public Schools
Mobile Device Usage Agreement

Dear Student and Parent(s):

Botetourt County Public Schools is providing Chromebooks for students in grades 5-12. This mobile device will be an important part of the instruction in your classes, and you will use it frequently for educational purposes. You will also be allowed to take the device home.

By accepting the device, you agree to the following terms:

- Students will abide by the Student Code of Conduct (School Board Policies JFC and JFC-R) and will also adhere to the requirements set forth by the Acceptable Computer System Use Policy (School Board Policy GAB/IIBEA). Students will adhere to these terms each time the device is used, whether in school or off school grounds.
- Students acknowledge that the device and all accessories are property of Botetourt County Schools. Students will return the device at the end of the school year, if they withdraw from their school, or immediately upon a request from a teacher, administrator, or other school official.
- Students will make available for inspection by any school administrator or teacher any messages or files sent or received on their BCPS-issued device.
- Students will report any incidents of inappropriate communications on the BCPS-issued device to school officials.
- Students will not deface the device. Any markings or excessive residue that is not completely removed when returning the device will be considered damage.
- Students will bring their device to school fully charged each day.
- Students will report any damage to a device as soon as possible after the damage occurs.
- If damage occurs to the mobile device, students and parents/guardians agree to be responsible for these costs.

Devices reported as stolen outside of school require that parents notify the police and provide a copy of an official police report to the school administration.

- First incident of accidental damage: A replacement cost of \$50, and a letter will be sent to parent/guardian.
- Second incident of accidental damage: A replacement cost of up to \$100, and a letter will be sent to parent/guardian.
- Subsequent incidents of accidental damage: A replacement cost up to the full replacement cost of the device, and a letter will be sent to parent/guardian.
- Any intentional damage will sustain a fee for the cost of the repair, up to the full replacement cost of the device.
- A lost, stolen, or damaged AC adapter will sustain a cost of \$20.

Student: I have read, understand, and agree that if I do not honor all of the terms in this agreement, I may be denied access to the internet and other electronic media; I may be subject to disciplinary action; I may have my BCPS-issued Chromebook confiscated.

Student name (please print)

Student Signature

Date

Parent/Guardian: I have read and understand this agreement and give permission for the school to allow my child to use the BCPS-issued Chromebook under the terms and conditions set forth above.

Parent name (please print)

Parent Signature

Date